

## Fort Frances Public Library Technology Centre – Board Minutes December 2012

The December meeting of the Fort Frances Public Library Board was held in the Library on Tuesday, December 18, 2012 at 3:00 p.m. In attendance were: Chair J. Cunningham, A. Georgeson, R. Schulz, R. Wiedenhoeft, A. Zucchiatti, Manager of Community Services, J. Kabel, and Secretary-Treasurer A. Subnaik Kilgour.  
Regrets: M. Cumming, S. Tibbs

**1. Conflict of Interest.** There were no declarations of conflict of interest at this time.

**2. Non-agenda items.** No items were added to the agenda.

**3. Minutes:**

MOTION#69: A. Zucchiatti moved to accept the minutes as amended, November 24th, 2012. Seconded by R. Wiedenhoeft. Carried.

**4. Business Arising from Minutes.**

There were no Business items at this time.

**5. Items for Action/Discussion:**

J. Cunningham asked for a revised User Fee schedule to be emailed to Board Members.

There was discussion about the recommended reading, the “Thin Books:”

- “The Thin Book of Appreciative Inquire”
- “The Naming of Elephants”
- “Smart People Skills”

Board Members who had read the books discussed likes and dislikes and how the information relates to the Board.

The Confidentiality Policy was discussed and A. Subnaik Kilgour informed the Board that staff were no longer keeping logs of computer usage. Computer usage stats will be pulled from the PC Reservation System for reporting purposes.

The Social Media Policy has been postponed to January 2013.

A. Subnaik Kilgour informed the Board of an Education Institute webinar on strategic planning called “Leadership at the Local Level.” A. Subnaik Kilgour will register and book the Shaw Room.

### ***Board Development:***

Discussion ensued about the challenges and opportunities in our time of economic hardship; including hours of operation and staffing. There was discussion about re-adjusting to meet the evolving needs of the community.

The changes to the Library's Memorandum of Understanding with the Town, especially in the area of IT Support was mentioned. Our deficiencies in the area of IT support and services, along with the growing need for computer training and technology support was noted.

The changing demographic in our community was also noted and the recent census results reflecting an aging community was discussed.

The Board discussed exploring partnerships, to share resources and better serve the community.

A suggestion was made to start gathering information from patrons at Library events.

The Board decided to wait until the Budget comes back from Council to make decisions about cuts and reductions.

***Maintenance Update:***

A. Subnaik Kilgour informed the Board about the Furnace Filter and maintenance. A. Subnaik Kilgour will contact Graham about what needs to be done.

The Library's Emergency Plan was reviewed. A. Subnaik Kilgour and J. Kabel were instructed to connect with Christine Ruppenstein regarding an updated plan.

***Finances:***

The Financial reports were discussed, including the Library's Reserve Account and the Watt Donation.

MOTION#70: R. Schulz moved to accept the Financial Reports are presented. Seconded by A. Georgeson. Carried.

A. Zucchiatti updated the Board about his conversation with Cathy Robinson, current President of the Friends of the Library. A fundraising idea was discussed with the Friends and they are supportive. A decision was made to create a committee to move ahead with the idea in the spring.

The next Board meeting will be held Wednesday, January 23<sup>rd</sup> 2013 in the Shaw Room at the Library.

MOTION#71: A. Georgeson moved to adjourn the meeting at 5:05 pm. Seconded by A. Zucchiatti. Carried.

Meeting adjourned at 5:05 pm.