

Fort Frances Public Library Technology Centre Board Minutes October 2014

The meeting of the Fort Frances Public Library Board was held in the Library on Wednesday, October 22nd 2014 at 3:30 P.M.

In attendance were: Joyce Cunningham, Arlene Georgeson, Robert Schulz, Andrew Hallikas, Alan Zucchiatti, Rick Wiedenhoeft, Manager of Community Services, Jason Kabel, Secretary-Treasurer Alicia Subnaik Kilgour

Regrets: Paul Pirie

Absent:

1. Guest: Rainy River Future Development Corp. - Tanis Drysdale and Geoff Gillion

Tanis D. made a presentation to the Library Board regarding the new branding for the Town of Fort Frances. Highlights include:

- Repositioning the Town with a unique value proposition – “Industrious Heartland.”
- Supporting small business community through “Entrepreneurial heartland” brand.
- Support for the new “Boundless” logo and brand.

The Guests were thanked for the presentation. The Guests left the meeting.

2. Conflict of Interest. There were no conflicts of interest.

3. Non-agenda items.

There following items were added to the Agenda:

- 4b) Minutes In-Camera
- 6j) Museum Initiatives

4. Minutes:

MOTION#164: Andrew H. moved to accept the minutes September 17th 2014 as amended. Seconded by Robert S. **Carried.**

MOTION#165: Alan Z. moved to accept the In-Camera minutes September 17th 2014 as amended. Seconded by Rick W. **Carried.**

5. Business Arising from Minutes.

There was no Business Arising.

6. Items E Action/Discussion:

A) Strategic Plan:

i) **Update:**

The first draft of the Strategic Plan has been completed. Alicia SK. informed the Board that she will be connecting with Steven at OLS – North for feedback

B) Library Finance Report:

The Board reviewed the Finance Reports. There was Board consensus that some of the GL line names need to be updated. Alicia SK. suggested that this item be placed on the November Board Meeting Agenda.

MOTION#166: Arlene G. moved to accept the Financial Report of September 30th 2014. Seconded by Alan Z. **Carried**

The 2013 Audited Financial Statement has been posted to the Town of Fort Frances website. Joyce C. discussed the Library's portion of the statement.

MOTION#166: Robert S. moved that the Board approve the 2013 audited financial statement for the Library Board which is part of the Consolidated Financial Statements of the Town of Fort Frances and includes all assets, liabilities and revenue and expenditures. Seconded by Arlene G. **Carried**

C) Policy Update:

The Sub-Committee on Policy, comprised of Joyce C. and Alan Z. are working on analyzing the policies. This is a work in progress as they are comparing the Library website, and Policy binders.

D) Repairs to the outside table:

The picnic table has not been repaired, as it was further vandalized before the new tabletop was put in place. Alicia SK. informed the Board that two more legs will be ordered to complete the repair, and the table will be removed until the repairs can be made.

E) Surveillance equipment:

The Library is still waiting on a quote from Sunset protection Systems. Alicia SK. said she will continue to follow-up with Dan DeGagne.

F) Libraries 2025:

The Libraries 2025 Consultation was held in Toronto on September 29th. Alicia SK was one of the 14 Librarians from across the province invited to attend.

Alicia SK. reported that the experience was worthwhile and that she enjoyed working with some of the great Leaders in the Library world.

G) Legacy Document:

The Library Board Legacy document was presented by Joyce C. There was Board consensus that the document is comprehensive.

Jason K. suggested that something be added about the Community Outreach that Alicia SK is working towards.

Joyce C. and Arlene G. will work on amending the document to be presented at the November Board meeting.

H) Board Recruitment:

There was Board consensus that an information package be put together for the purpose of Board Recruitment.

Alicia SK will put together the package and organize a “Meet and Greet” at the Library. Library Board Members will make themselves available to answer questions from potential new members.

I) Museum Gala:

The Museum Gala will be held November 6th at the Fort Frances Museum. Robert S. informed the Board that the theme is “A night at the Officer’s Club.” The cost is \$30/person or \$60/person if you have a Museum membership (\$35/person if you don’t have a membership).

J) Next Meeting:

The next Library Board Meeting will take place Wednesday, November 26th at 3:30 p.m.

MOTION#168: Andrew H. moved to adjourn the meeting at 5:30 pm.

Seconded by Rick. W.

Carried.

Meeting adjourned 5:30 pm.