

Fort Frances Public Library
Board Meeting Minutes
January 18th, 2024

The meeting of the Fort Frances Public Library Board took place in the Shaw Community Hub on Thursday, January 18th, 2024 at 4:15pm.

Board Members in attendance: Sheri De Gagné (Chair), Robin Dennis (Vice-Chair), Councillor Mike Behan, Councillor Mandi Olson, Ken Kellar, Hue Eldridge, Tanis Fretter

Staff in attendance: Richard Bee – CEO FFPLTC.

Regrets: Mayor Andrew Hallikas

Call to Order @ 4:15 by Sheri De Gagné

1. Discussion of 2024 Operating Budget

- a. Richard discussed the budget lines that had not had information about at the December 14th meeting.
 - i. Municipal Buildings & Yards
 1. Richard received budget numbers from Transportation Superintendent Cody Vangel for “Interdepartmental Labour” distribution costs on January 8, which provided budget numbers for the labour related expenses.
 2. Richard received the budget number of the Library’s portion of the Town’s insurance from Deputy Treasurer Penny Hutton.
 - a. The amount is a 20% increase from 2023.
 3. Richard did not receive information related to Equipment Rentals – Owned, Contracted Services, or Repairs & Maintenance.
 - a. Richard spoke to Treasurer Dawn Galusha, and these budget lines are expensed by Town staff when the Library asks for facilities work from the Town.
 - The three year average was used by Richard to budget for these expense lines.
 - As one expense in Repairs & Maintenance was for \$1,620, and the Library was never informed about what the expense was for, Richard asked that Town staff inform him in the future when a large expense like that is coded to the Library’s budget.
 - b. Hardware/Software Maintenance

January 18, 2024

MOTION#2024-12 Motion to adjourn the Library Board meeting of January 18, 2024 @

6:00 PM.

Moved by Mike B.

Seconded by Tanis F.

Carried

February 15, 2024

Shen D Cagne

Richard C Bee