

# Fort Frances Public Library Technology Centre Board Meeting Minutes January 22, 2020

The meeting of the Fort Frances Public Library Board was held on Wednesday, January 22, 2020 at 3:30 p.m. in the Shaw Community Hub

**Board members in attendance:** Michael Behan, Sheri De Gagné, Robin Dennis (via FaceTime), Andrew Hallikas, Gord McBride, Robert Schulz, Kerry Zucchiatti

**Regrets:** Aaron Bisson

**Staff:** CEO/Secretary-Treasurer – Joan MacLean

**1. Declaration of Conflict of Interest** - There were no conflicts of interest.

**2. Approval of the Agenda**

**a. Call for Non-Agenda Items** – Item 5 c. Strat Plan - Marketing Plan

MOTION#2020-01: Andrew H. moved to accept the agenda as amended for January 22, 2020 FFPLTC Regular Board Meeting.

Seconded by Gord McBride.

**Carried.**

**3. Consent Agenda**

MOTION#2020-02: Michael B. moved to accept the consent agenda, including the minutes of the December 18, 2019 meeting and the CEO Report as circulated.

Seconded by Andrew H.

**Carried.**

**4. Business Arising from Minutes**

**a. Communication from Measurement Canada.**

A Notice of Measurement Dispute Investigation was received. The board was updated regarding a change of scheduled test date.

**b. Carolyn S and Sam M Compensation for CEO Tasks.**

After a correction to the hourly rate made by ToFF HR, final figures for Sam M. and Carolyn S. compensation for CEO tasks has been paid out. This matter is now closed.

**5. Items for Action/Discussion:**

**a. After Hours Events in the Library**

Discussion regarding holding after hours programs in the library.

MOTION#2020-03: Be it resolved that the Board approves after hours events in the library ensuring that it complies with existing policies and liability issues.

Moved by Andrew H.

Seconded by Gord M.

**Carried.**

**b. Policy Review – FN 04, GOV 03**

FN 04 – Intellectual Freedom needs to be updated to reflect that the Canadian Library Association Statement on Intellectual Freedom and Libraries is no longer valid because the CLA no longer exists. The CLA was replaced with the Canadian Federation of Library Associations (CFLA). The Statement on Intellectual Freedom and Libraries from CFLA will be adopted by the board instead.

No changes to GOV 03.

MOTION#2020-04: Motion to approve policies FN-04 Intellectual Freedom, and GOV-03 Board Training, as amended for four year period. Moved by Kerry Z.  
Seconded by Sheri D.

**Carried.**

**c. Strategic Plan – Marketing Plan**

An amendment to the Strategic Plan initiative that states that a marketing strategy will be written and presented to the board prior to January 1, 2020 amended to June 1, 2020.

**6. Information Items**

- a. Staff and Board training in the Makerspace THINK Hub scheduled for Wednesday, February 19, 2020 @ 9:00 a.m.
- b. Friends of the Library made a motion to make a donation of \$500.00 to the Library Board Discretionary Fund for staff appreciation, etc. for the year 2020.
- c. OLA Super Conference takes place in Toronto January 29 – to Feb 1.

**7. Adjournment and statement about next meeting date.**

MOTION#2020-05: Motion to adjourn the January 22, 2020 FFPLTC Board meeting @ 4:15 p.m. Moved by Kerry Z.  
Seconded by Sheri D.

**Carried.**

**Next meeting – Wednesday, February 26, 2020 3:30 p.m.**