

Fort Frances Public Library Technology Centre Board Meeting Minutes February 17, 2021

The meeting of the Fort Frances Public Library Board was in the Shaw Community Hub and via Teams on Wednesday, February 17, 2021 at 3:30 p.m.

Board members in attendance via Teams: Michael Behan, Sheri De Gagné

Board members in attendance: Robin Dennis, Andrew Hallikas, Gord McBride, Robert Schulz, Kerry Zucchiatti

Staff: CEO/Secretary-Treasurer, Joan MacLean

Staff in attendance via Teams: Recreation and Culture Manager – Aaron Bisson

1. **Declaration of Conflict of Interest** - There were no conflicts of interest.

2. **Approval of the Agenda**

MOTION#2021-07: Robert S. moved to accept the agenda of the February 17, 2021 Library Board meeting with amendments.

Seconded by Andrew H.

Carried.

3. **Consent Agenda**

MOTION#2021-08: Robert S. moved to accept the in-camera minutes of December 16, 2020 and the January 20, 2021 meeting minutes as amended and the February CEO report.

Seconded by Kerry Z.

Carried.

4. **Business Arising from Minutes**

- a. Review of Strategic Plan – after a short discussion it was agreed that the CEO will submit a report how we are progressing through the strategic plan.

5. **Items for Action/Discussion:**

a. **OLS Board Assembly Nomination**

MOTION#2021-09: Kerry Z. moved to let Andrew H. stand as our rep for the OLS Board Assembly Nomination.

Seconded by Gord M.

Carried.

b. **Psychological Health and Safety Management System (PHSMS) draft**

After a brief discussion, the board decided they needed more time to consider the draft and the item will be put on the agenda for the March board meeting.

c. Policy Review

OP-14

- Remove reference to the SMART board. Review in four years

OP-18

- Addition of THINK Hub and some re-wording. Links fixed. Review in four years.

OP-19

- No changes. Review in four years.

MOTION#2021-10 motion to accept policies OP-14 with amendment, OP-18 with additions and amendments, and OP-19 as written, made by Robert S.
Seconded by Kerry Z. **Carried.**

d. Opening Library

After a brief discussion regarding the current state of COVID restrictions it was decided that more curbside delivery times needed to be added but patrons would not be allowed in for now. Will be added to next months agenda.

6. Information Items

- a. News release regarding Library funding for Broadband.
- b. No bids were received for the library shed – will be republished with new dates and to be discussed at the next board meeting.
- c. Blog written by Andrew H. and former CEO Carolyn G. on the topic of Board/Municipal relations – link to be sent to board members.

d. In-Camera Session

MOTION#2021-11: Andrew H. Moved to go in-camera made @ 4:50 p.m. regarding a matter about an identifiable individual.
Seconded by Gord M. **Carried.**

The Board moved out of camera at 5:06 p.m.

7. Adjournment and statement about next meeting date.

MOTION#2021-12 to adjourn @ 5:09 p.m. made by Gord M.
Seconded by Robert S. **Carried.**

Next meeting – Wednesday, March 17, 2021 @3:30 p.m.