

Fort Frances Public Library Technology Centre Board Meeting Minutes June 23, 2021

The meeting of the Fort Frances Public Library Board was in the Shaw Community Hub and via Teams on Wednesday, June 23, 2021 at 3:30 p.m.

Board members in attendance: Michael Behan, Robin Dennis, Andrew Hallikas, Gord McBride, Robert Schulz

Board members in attendance via Teams: Sheri De Gagné

Staff in attendance: CEO/Secretary-Treasurer, Joan MacLean

Staff in attendance via Teams: Recreation and Culture Manager – Aaron Bisson

1. Declaration of Conflict of Interest - There were no conflicts of interest.

2. Approval of the Agenda

MOTION#2021-28: Andrew H. moved to approve the amended agenda of the June 23, 2021 Library Board meeting.

Seconded by Gord M.

Carried.

3. Consent Agenda

Discussion regarding the very large Enbridge bill received this month where the CEO was directed to make contact with Enbridge to find a reason for such a large bill in June.

MOTION#2021-29: Robert S. moved to accept the Consent Agenda for June 23, 2021

Seconded by Mike B.

Carried.

4. Strategic Plan Report Card

a. Nothing to report

Short discussion on the uses of this newly added permanent addition to the meeting minutes

5. Business Arising from Minutes

a. None

6. Items for Discussion

a. Staffing Update

CEO answered questions regarding staffing in regards to opening the library as the province reaches the next step in the re-opening plan and staff vacancies.

b. Fine Free Discussion

Discussion regarding report written by CEO outlining what is currently happening in libraries in regards to fines being cancelled.

MOTION#2021-30 Motion made to go 'Fine Free' with caveat. First a presentation to council to support Fine Free initiative and ease into it made by Andrew H.

Seconded by Robert S.

Carried.

c. Policy Review

- i. OP-23
- ii. OP-24
- iii. OP-25

Discussion regarding the policies written during the pandemic. Due to changes in procedures, the policies will be re-written to reflect the changing nature of the regulations as different stages of the pandemic are reached.

MOTION#2021-31 Motion to table OP-23, OP-24, and OP-25 policies until September 2021 Meeting made by Andrew H.

Seconded by Mike B.

Carried.

d. In Camera Session – CEO Evaluation

The Board moved in-camera @ 4:57 p.m.

MOTION#2021-32 Motion to go in-camera for identifiable persons. (items 6d., 6e., & 6f.) made by Mike B.

Seconded by Gord M.

Carried.

e. Review of CEO evaluation process

f. In Camera Session – Letter from Robert regarding iPad usage

MOTION#2021-33 Motion to extend meeting past two hours, by 15 minutes made by Andrew H.

Seconded by Mike B.

Carried.

The Board moved out of camera at 5:41 p.m.

7. Communication between staff and board

None at this time

8. Information Items

- a. Friends of the Library will not be meeting until September
- b. Update from Board Chair and CEO regarding recruitment of new board member due to recent vacancy.

9. Adjournment and statement about next meeting date.

MOTION#2021-34 Motion to adjourn @ 5:41 p.m. made by Mike B.
Seconded by Gord M.

Carried.

Next meeting – Wednesday, September 22, 2021 @3:30 p.m.